|  |  |
| --- | --- |
| http://www.estill.kyschools.us/images/gallery/_full_/docs/district/logos/flying%20e/1.jpg?id=483&thumbwidth=100&fullwidth=600 | **Estill County Schools*****Mission:* We provide the educational environment through which** ***“Every Child Succeeds”*.****Team:**  |
| **Date:**  |  |
| Meeting Purpose: |  |
| Meeting Called by: |  |
| Next Meeting: |  |
| Minute Taker: |  |
| List Attendees (indicate attendance)  |
| Teacher A | X |  |  |  |  |
| Teacher B | Absent |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

| **Time** | **Agenda Items** | **Lead** | **What I Need to Know About This Topic For MY Work** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Item** | **Date****Originated** | **Expected****Completion** | **Assigned****To** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |