|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| http://www.estill.kyschools.us/images/gallery/_full_/docs/district/logos/flying%20e/1.jpg?id=483&thumbwidth=100&fullwidth=600 | **Estill County Schools**  ***Mission:* We provide the educational environment through which**  ***“Every Child Succeeds”*.**  **Team:** | | | | | |
| **Date:** | |  | | | |
| Meeting Purpose: |  | | | | | |
| Meeting Called by: |  | | | | | |
| Next Meeting: |  | | | | | |
| Minute Taker: |  | | | | | |
| List Attendees (indicate attendance) | | | | | | |
| Teacher A | X |  | |  |  |  |
| Teacher B | Absent |  | |  |  |  |
|  |  |  | |  |  |  |
|  |  |  | |  |  |  |
|  |  |  | |  |  |  |
|  |  |  | |  |  |  |

| **Time** | **Agenda Items** | **Lead** | **What I Need to Know About This Topic For MY Work** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Item** | **Date**  **Originated** | **Expected**  **Completion** | **Assigned**  **To** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |